

AoL Committee Meeting

January 25, 2021

Present: Linda Henderson, Laura Camara, John Gonzales, Longyuan Du, Monika Hudson, Diane Roberts, Ricardo Villarreal, Sara Ding, Peggy Takahashi, Kim Connor, Richard Stackman, Katherine Green, Michelle Millar

Absent: Neil Walshe

Meeting Summary:

- 1) Committee Members: Q & A for AACSB materials reviewed over Winter Break
- 2) Responsibility Matrix for AACSB Meetings
 - a. Familiarize yourself with AoL summaries; be prepared to address questions Peer Review Team members may have for specific degree programs.

Here is what we envision, open to edits and feedback:

- BSM – Hudson
 - BSBA - Ding / Du
 - MBA – Connor
 - EMBA – Stackman
 - MSOD – Walshe
 - MSMI – Villarreal
 - MSEI – Hudson
 - MSFA – Gonzales
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- Be able to talk about curriculum changes.
 - What will programs do with the assessment info that is collected (especially newer programs)
 - Make sure to familiarize yourself with the maturation of our AoL process. Note: We are mature because we have a structure and a process, but we still need to grow in demonstrating continuous improvement.
 - Have your lexicon ready: “Continuing Improvement,” “Embedded,” “Multi-sources,” “Direct and Indirect measures”
 - Know the plan for keeping up assessment work in programs – it has to be embedded.
 - We can ask the review team for their recommendation on various topics, for example, their recommended number of Los/Core Competencies.
 - Be able to talk about role of AoL Committee in UPC and GPC processes -- AoL supports and ensures consistency. It is a collaboration with joint appointments.

- 3) Discuss expectations for AoL for the rest of the year (and for next year). We need to reduce the number of learning outcomes for many of the programs. We need to have updated schedules for the assessment of the learning outcomes (see intranet for existing schedules: <https://myusf.usfca.edu/management/intranet/assessment>).

ACTION ITEMS:

- Check maps
- Check schedules
- What is the timeline for impending changes such as BSBA LO revision?
- Continue conversation regarding establish AoL as a standing committee
- Will ensure members are invited to GPC PRT visit meeting.
- AACSB Canvas Shell: Will add AoL members as students so that it can be “favorited” on dashboard.